

Kompetenz
in Personal



Ronsdorf - Personal & Business
www.personalagentur-dresden.de

Ronsdorf - Personal & Business vermittelt die gesuchten Mitarbeiter direkt für eine Festanstellung an unsere Kunden, für die Bewerber ist die Vermittlung kostenlos.

Für unseren Kunden – ein Unternehmen der Mikrotechnologie, welches Maschinen zur Prüfung von Speichermedien herstellt – suchen wir für den **Großraum Dresden** einen

Compliance Spezialist Europa m/w,

Ihre Aufgaben

- Act as the main support for European Logistics and Compliance Coordinator
- Maintain and monitor company trade compliance activities as it relates to DE/EU regulations, and global requirements per methods and criteria set by Global Logistics Manager
- Assist in the development and implementation of company-wide policies and procedures based on DE, EU and foreign import and export regulations
- Act as backup owner of the DE/EU section of Corporate Trade Compliance Manual, processes, work instructions, and updates
- Utilize TMS system to ensure that all necessary documentation is accurate, maintained, and complies with DE, EU and US regulations (where applicable) for inbound and outbound shipments
- Act as the primary contact to enable the efficient processing of inbound and outbound shipments in support of delivery commitments
- Determine and assign Harmonized Tariff classification, BAFA CCL numbers, request formal commodity classifications and binding rulings
- Determine when DE export licensing requirements apply; make license applications as required
- Support the monitoring of export and import license use and compliance throughout the organization
- Assist in the development, implementation, and performance of internal self-audits
- Support the monitoring of import/export activity and report on a quarterly basis
- Support the integration of trade requirements into relevant business processes
- Assist with development of, and conduct Logistics and Compliance training for the organization
- Work with Corporate Compliance team to assist in responding to all governmental inquiries and requests regarding global compliance
- Assist in finding solutions to resolve complex, cross functional and multi-national import/export issues
- Enforce Logistics and Compliance policies and procedures
- Must be willing and able to travel by air both domestically and internationally

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Ihre Qualifikation

- 2-3 years experience performing, international logistics, import, export and related compliance activities
- Must be fluent in English and German communication both verbally and written
- Self driven, results oriented, and motivated to work effectively without direct supervision
- Ability to function well under pressure
- Ability to maintain integrity of operating procedures under pressure
- Organized and hands-on style is a must
- Strong ability to manage multiple tasks simultaneously and deal effectively with deadlines
- Must be exceptionally detail oriented and driven
- Must be able to effectively prioritize and execute tasks
- Must be able to be flexible and adapt to changing priorities and schedules
- Must be able to perform and excel in a team environment
- Experience and familiarity with applicable BAFA/Zoll regulations are preferred
- Fluent with Microsoft Word, Excel, PowerPoint and related tools
- Experience with MFG Pro (QAD) ERP system and TMS software is preferred
- Experience with ATLAS (German Customs automated export permit filing system) is preferred
- Must be able to understand and follow safety procedures
- Must be able to successfully complete a pre-employment drug screening
- Must be able to lift 25lbs on occasion

This position resides in both an office and manufacturing setting.

Sie finden sich in der Beschreibung wieder? Dann senden Sie uns bitte Ihre aussagekräftigen Bewerbungsunterlagen, inkl. Lebenslauf und Zeugnissen an:

doering@personalagentur-dresden.de

Für Rückfragen steht Ihnen Frau Döring gern unter der Telefonnummer +49 (0) 351 42644590 zur Verfügung.